


Initial Equalities Screening Record Form

Date of Screening: 29/01/2024	Directorate: PPR	Section: Planning Policy
1. Activity to be assessed	<p>Bracknell Town Centre Masterplan Supplementary Planning Document.</p> <p>This draft Supplementary Planning Document (SPD) has been produced in parallel with the (emerging) Bracknell Forest Local Plan (BFLP) and will facilitate development of two strategic locations within Bracknell's town centre and a redundant multi-storey car park.</p> <p>The purpose of the SPD is to build upon Local Plan policies and the Town Centre Vision 2032 (approved by Bracknell Forest Council (BFC) in January 2019) in order to add greater detail and facilitate delivery of the two strategic locations.</p>	
2. What is the activity?	<input checked="" type="checkbox"/> Policy/strategy <input type="checkbox"/> Function/procedure <input type="checkbox"/> Project <input type="checkbox"/> Review <input type="checkbox"/> Service <input type="checkbox"/> Organisational change	
3. Is it a new or existing activity?	<input checked="" type="checkbox"/> New <input type="checkbox"/> Existing	
4. Officer responsible for the screening	Matthew Lunn, Strategic Sites and Design Team Manager	
5. Who are the members of the screening team?	Jessica Taylor, Senior Planning Officer (Strategic Sites)	
6. What is the purpose of the activity?	A guidance document which, upon adoption, will become a material consideration in the determination of planning applications within the Southern and Eastern Gateway, and High Street Car Park sites.	
7. Who is the activity designed to benefit/target?	The Supplementary Planning Document is designed to target a wide range of stakeholders and influence their decisions which will in turn effect local communities and the built environment, including heritage, green infrastructure and transport infrastructure.	
Protected Characteristics	Please tick yes or no	Is there an impact? What kind of equality impact may there be? Is the impact positive or adverse or is there a potential for both? If the impact is neutral please give a reason.
	<input checked="" type="radio"/> Y <input type="radio"/> N	What evidence do you have to support this? E.g equality monitoring data, consultation results, customer satisfaction information etc Please add a narrative to justify your claims around impacts and describe the analysis and interpretation of evidence to support your conclusion as this will inform members decision making, include consultation results/satisfaction information/equality monitoring data
8. Disability Equality – this can include physical, mental health, learning or sensory disabilities and includes conditions such as dementia as well as hearing or sight impairment.	<input checked="" type="radio"/> Y <input type="radio"/> N	There is a potential for adverse impact where those with a sight impairment are not able to interpret drawings, figures and illustrations in the same way that someone without a visual impairment would be able to. A written decription of pictures, plans etc. are
		This is a normal consideration for all technical consultation documents. Additional time during consultations can be given where necessary.

			often helpful but in this context may not be as detailed.as needed to give a comprehensive description of the concept.	
9. Racial equality	Y	<input checked="" type="radio"/> N		The guidance document is free and accessible to all on the Council's website and at various publicly accessible locations. It does not use language that would target, affect, exclude protected characteristics, or preclude activities that would benefit any protected characteristic.
10. Gender equality	Y	<input checked="" type="radio"/> N		The guidance document is free and accessible to all on the Council's website and at various publicly accessible locations. It does not use language that would target, affect, exclude protected characteristics, or preclude activities that would benefit any protected characteristic.
11. Sexual orientation equality	Y	<input checked="" type="radio"/> N		The guidance document is free and accessible to all on the Council's website and at various publicly accessible locations. It does not use language that would target, affect, exclude protected characteristics, or preclude activities that would benefit any protected characteristic.
12. Gender re-assignment	Y	<input checked="" type="radio"/> N		The guidance document is free and accessible to all on the Council's website and at various publicly accessible locations. It does not use language that would target, affect, exclude protected characteristics, or preclude activities that would benefit any protected characteristic.
13. Age equality	Y	<input checked="" type="radio"/> N		The guidance document is free and accessible to all on the Council's website and at various publicly accessible locations. It does not use language that would target, affect, exclude protected characteristics, or preclude activities that would benefit any protected characteristic.
14. Religion and belief equality	Y	<input checked="" type="radio"/> N		The guidance document is free and accessible to all on the Council's website and at various publicly accessible locations. It does not use language that would target, affect, exclude protected characteristics, or preclude activities that would benefit any protected characteristic.
15. Pregnancy and maternity equality	Y	<input checked="" type="radio"/> N		The guidance document is free and accessible to all on the Council's website and at various publicly accessible locations. It does not use language that would target, affect, exclude protected characteristics, or preclude activities that would benefit any protected characteristic.

16. Marriage and civil partnership equality	Y	<input checked="" type="radio"/> N	The guidance document is free and accessible to all on the Council's website and at various publicly accessible locations. It does not use language that would target, affect, exclude protected characteristics, or preclude activities that would benefit any protected characteristic.
17. Please give details of any other potential impacts on any other group (e.g. those on lower incomes/carers/ex-offenders, armed forces communities) and on promoting good community relations.	<p>The SPD itself is a technical planning document, therefore by its nature will not always be readily interpretable. The SPD will however deliver a number of positive impacts.</p> <p>The SPD supports residential development that would also deliver affordable homes.</p> <p>The SPD will ensure comprehensive design and delivery of development in the Town Centre area which will achieve improvements in the form of at grade crossing points and improved legibility for those with mobility challenges or visual impairment to navigate.</p> <p>Open space, play facilities and attractive landscaping will also be provided which will have a positive impact on the health and wellbeing of groups and help promote good community relations through social interaction.</p>		
18. If an adverse/negative impact has been identified can it be justified on grounds of promoting equality of opportunity for one group or for any other reason?	The benefits of the document are likely to substantially outweigh any negative impacts in terms of the legibility of the document which can be mitigated to a certain extent by providing an accessible version of the document of the website with a phone number/contact details of who can give further verbal guidance or explanation of the content of the document to those who require it. Copies will be available on request in different languages.		
19. If there is any difference in the impact of the activity when considered for each of the equality groups listed in 8 – 14 above; how significant is the difference in terms of its nature and the number of people likely to be affected?	N/A		
20. Could the impact constitute unlawful discrimination in relation to any of the Equality Duties?	Y	<input checked="" type="radio"/> N	Please explain for each equality group
21. What further information or data is required to better understand the impact? Where and how can that information be obtained?	None required		
22. On the basis of sections 7 – 17 above is a full impact assessment required?	Y	<input checked="" type="radio"/> N	<p>Please explain your decision. If you are not proceeding to a full equality impact assessment make sure you have the evidence to justify this decision should you be challenged.</p> <p>If you are proceeding to a full equality impact assessment, please contact Samantha.wood@bracknell-forest.gov.uk or Harjit.Hunjan@bracknell-forest.gov.uk</p>
23. If a full impact assessment is not required; what actions will you take to reduce or remove any potential differential/adverse impact, to further promote equality of opportunity through this activity or to obtain further information or data? Please complete the action plan in full, adding more rows as needed.			

Action	Timescale	Person Responsible	Milestone/Success Criteria
Publish accessible format version of the document on the website	During consultation period	Matt Lunn	Web page is live with information as planned.
Provide hard copies of consultation documents at various publicly accessible locations.	During consultation period	Matt Lunn	Documents are in place when the consultation commences.
Publish details of suitable contact/email address who can provide further information/accessible documents/explanation to those who require it.	During consultation period	Matt Lunn	Information is provided on consultation documents.
24. Which service, business or work plan will these actions be included in?	PPR – Planning		
25. Please list the current actions undertaken to advance equality or examples of good practice identified as part of the screening?	Technical planning documents published for consultation are always published with contact details and the offer of assistance to those who require it.		
26. Assistant Director/Director signature.	Signature: 		Date: 13/02/2024